

Celebration in the Park 6

Exhibitor/Vendor Application

July 26, 2008

APPLICATION INFORMATION:

Please review all information below before applying. Signing below indicates that you have read the contents of the application and agree to abide by this information.

- 1) **\$25.00 Non-Profit Vendor/Local Artist/Local Crafter Space Fee** should be made payable and mailed to North Side Chamber of Commerce, 809 Middle Street, Pittsburgh, PA 15212, Tel. # 412-231-6500.
- 2) **\$100.00 Corporate Vendor or Exhibitor Booth Fee** should be made payable and mailed to North Side Chamber of Commerce, 809 Middle Street, Pittsburgh, PA 15212, Tel. # 412-231-6500.
- 3) **ALL GARBAGE must be removed from your designated sales to the designated garbage area at the end of the day and as necessary through out the day. Please leave the area as clean as you found it. If you do not clean up the area under and surrounding you tent or trailer, a \$50.00 clean up fee will be assessed. You do have the option of “hiring” the Celebration in the Park clean up crew for a fee of \$50.00. Please initial here if you want to hire the clean up crew and include the additional \$50.00 with your vendor fee.**
- 4) **HOURS OF OPERATION:** 12:00 am to 5:00 pm
LOAD IN: 10:30 a.m. – 11:30 a.m.
(No moving vendor vehicles during hours of operation of the festival)
LOAD OUT: 5:00 pm.
- 5) VENDOR SPACES will be assigned by the Festival Committee Steering Committee.
- 6) ALL PARTICIPANTS must provide their own equipment.
- 7) No Refunds Due to Weather.
- 8) ALL PARTICIPANTS are responsible for collection and payment of sales tax. **PENNSYLVANIA SALES TAX NUMBER MUST BE ENTERED ON APPLICATION.**
- 9) ALL PARTICIPANTS must send a copy of Insurance Form with application. (Insurance is needed where applicable, *example, food product sales.*)
- 10) Service and/or accessorial vehicles must be parked in authorized areas. Vehicle permit must be displayed on windshield of accessorial vehicle.
- 11) THE FESTIVAL COMMITTEE reserves the right to relocate or dismiss any participant or selling activity found not in compliance with the conditions listed.
- 12) NO VENDOR may sell their assigned space to another vendor or exhibitor, share their booth with any non-applicant, **interfere with adjacent booths or dismantle their booth before closing time.**

13) Parking instructions and space assignments will be mailed out prior to the Festival.

Name _____ Organization/Company _____

Address _____ City _____

State _____ Zip Code _____

Day Phone _____ Evening Phone _____

PA SALES TAX NUMBER _____ (Must have to sell at the Festival)

Need Electricity? Y or N
(\$20.00 charge for electricity per 20 amp circuit box)

Brief Description of Service or Product:

General Release and Acceptance of Rules and Regulations: The applicant(s) have read the rules and regulations and agree to abide by said rules. In addition, the applicant(s), do expressly release North Side Celebration in the Park, City of Pittsburgh, North Side Chamber of Commerce, Northside Leadership Conference and North Side Civic Development Council and any of its affiliates from all liability for injury, damage or loss to person(s) or property. If accepted, we understand the enclosed fee shall not be refunded in the event that I/we do not attend or if all or part of the Celebration in the Park is cancelled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any cause beyond the control of the North Side Celebration in the Park Committee. I/WE hereby agree to the enforcement of all rules and regulations of the show as set forth in this application.

SIGNATURE _____ DATE _____

***OFFICE USE ONLY: Date Received _____ Amount Paid _____ Check # _____